



KILSBY PARISH COUNCIL

Office - Mrs Catherine Camp, 18, Kilsby Road, Barby, Rugby CV21 3JG
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Confidentiality Policy

1. Kilsby Parish Council is committed to providing a quality service for the benefit of the people who live or work in its area or are visitors to the locality. They are committed to acting in a responsible manner and pledge to ensure that any data or information that they might receive that could be considered as sensitive personal data will remain confidential.
 - 1.1 Sensitive personal data is defined by the Data protection Act 1998 and covers eight categories
 - a) the racial or ethnic origin of data subjects
 - b) their political opinions
 - c) their religious beliefs or other beliefs of a similar nature
 - d) whether they are a member of a trade union
 - e) their physical or mental health or condition
 - f) their sexual life
 - g) the commission or alleged commission by them of any offence, or
 - h) any proceedings for any offence committed or alleged to have been committed by them, the disposal of such proceedings or the sentence of any court in such proceedings.

2. The Council will ensure that no names, addresses or contact details of any minors are passed onto a third party in any circumstance without the written authority of the parent or guardian of the minor in question.

21.03.14 Councillor C Smedley

Reviewed:.....